

NOTES: July 12, 2011 Meeting – 11:30 a.m. (EST)
UMAC Board of Directors

Present: Neill Caldwell, Lisa Diehl, Dan Gangler, Royya James, Cate Monaghan, Tafadzwa Mudambanuki, and Linda Rhodes.

Devotion and opening prayer: Cate

Approval of Minutes of May 10, 2011 meeting: Deferred

Treasurer's Report: Linda reported that she has been unable to open an account with Bank of America, as requested, because B of A requires: (1) articles of incorporation or organization; (2) a tax ID number; (3) IRS letter confirming tax-exempt status; and (4) two forms of ID per signatory, preferably to be submitted in person. Since UMAC has not completed the process of incorporation or organization, Items 1-3 do not exist. Linda said she also inquired about the possibility of opening an account at the Virginia Annual Conference's credit union, but found that its requirements are similar to those of B of A.

Cate said that after being pre-warned by Linda, she had asked Royya whether UMAC might be able to provide a solution. She asked Royya to report on what she had learned.

Royya reported that she had spoken with UMAC's treasurer, Tangi Dawson, and was told that UMAC could be given a line item (as had been done at some point in the past) for deposits and withdrawals. UMAC would maintain control of its funds; the UMAC line item simply would take the place of an account. Linda would be given access to the line item to make deposits, and would make requests for checks to be cut by UMAC as needed (again, control of the funds would remain with UMAC; the "request" process would be a formality).

There was discussion of the preference some UMAC members have expressed, for having the organization distance itself from UMAC. The consensus was that there is no alternative, presently, and it was agreed that Royya, Linda, Cate, and Lisa would participate in a conference call with Tangi Dawson on the following day to iron out the particulars.

Cate pointed out that one of the matters which must be resolved is which PayPal account can be used to accept online payments for dues and awards entries (in 2010 UMAC used the account of then-treasurer Steve Hustedt). In discussion about PayPal access, Lisa said that she needs access to PayPal reports so that she has the dates of dues payments, something which is not available through the current registration system.

Dan noted that what has been learned about the requirements banks and credit unions now have will inform his committee's work regarding the vision and mission of UMAC.

2011 Meeting: Those on the call reviewed June 13 notes submitted by the event planners.

Dan suggested Tim Tanton for the 2012 General Conference Panel Discussion.

Neill:

- is working on an invitation to the General Secretaries;
- will re-confirm Garlinda Burton as the keynote speaker;
- will ask Matt Brodie if his shop will print the program again (and if not, Neill will take care of printing);

- will speak with host site communicator Karla Abernethy-Thetford this week, and will "farm out" to the rest of us any tasks that we can take on, due to the tragic death of Karla's husband on June 26; and
- will ask a daughter of a Virginia Conference district communicator, who lives in Albuquerque, whether she can provide some on-location assistance.

Neill also reported that Mike DuBose will conduct a photography workshop if he receives travel approval. Cate suggested Paul "Spud" Hilton, travel editor for the *San Francisco Chronicle*, as a possible substitute, if needed – or as a social media workshop leader.

The hotel (Hotel Albuquerque, Old Town) has asked for a direct bill application to be completed. It was sent to Linda, but she didn't have the information necessary to complete it. Royya offered to do; Linda will send the application to her in electronic form. Cate offered to request a letter of reference from the 2010 hotel. Dan suggested that letters of reference be requested of the 2009 and 2008 hotels also.

A question was raised about the size of the vendor space. It was noted that letters need to be sent to potential vendors.

A story about awards, and another about Hall of Fame and Communicator of the Year, are on line. Cate said they should go out in an email blast also. It was noted that the annual meeting information on the website is old and Cate promised to update it.

It was agreed that the board will meet at Hotel Albuquerque on Monday of annual meeting week. The time will be determined after flight arrangements are made.

Letter about Helping Hands Scholarship: Tafadzwa and Royya will prepare it this week and send it around for feedback.

Resolution for General Conference: The 50-word rationale for the resolution is optional but it was agreed that it would be preferable to include it. Cate will ask Sandy to write it and to submit the material electronically. UMCCom will submit an identical resolution.

2012 Meeting: Neill will send around an email report on his site research. Linda asked for authority to reimburse him for his expenses and was advised to include the reimbursement in her next Treasurer's Report; it can be approved as a part of the acceptance of the report (by which time there should be a method in place for paying him).

Membership: Lisa has just received access to the UMAC website console, and sees that membership has been set up as a separate module – which has caused some problems. She plans to delete use of the .net module and integrate the process within the console instead. Lisa needs a copy of the three-tiered membership system.

Next Board Meeting: The next board meeting will be August 9. Linda has a standing conflict on the morning of the second Tuesday and Cate objected to the early hour, so those on the call agreed to change the time to 2 p.m. EDT (1 p.m. CDT, Noon PDT).

Special Project: There was discussion about how best to help Karla. Neill suggested honoring her late husband, Bart Thetford, in the annual meeting program along with providing information about honorariums. He will ask her if she has any objections to that.

Tafadzwa closed the meeting in prayer.